

**Position:** Director of Medical Science

**Reports to:** EVP Clinical Development and Medical Affairs

**Location:** Waltham, MA

**Position Summary:**

The Director of Medical Science is a key member of the clinical development team who will work closely with medical affairs, clinical operations, regulatory, quality, research and corporate communications to develop the medical information and communication plan and infrastructure to support trial enrollment and prepare for the launch of multiple high-priority indications. The successful candidate will be responsible for providing medical insight, guidance, strategy, medico-legal/compliance review, and training for the medical science team. This role will provide critical medical insights and perspectives to drive late stage clinical development, health outcomes, publications, marketing, market access, interaction with patient organizations, and other stakeholders to ensure alignment of global development strategies.

**Key Responsibilities Include:**

- Inform strategic direction in alignment with company objectives, and lead and execute global medical and scientific communication strategy for the organization
- In collaboration with key internal stakeholders, build and develop internal training programs for clinical development and medical affairs team and stakeholders
- Lead the field-based clinical development/medical science team to grow and manage a thought leader network to support successful implementation of communication plans and support efforts to expand KOL identification and outreach in key therapeutic areas.
- Lead the development, review and approval of external communication documents, including medical, scientific, and promotional materials
- Review and develop departmental policies and SOPs related to Medical-Legal Review and oversee execution/adherence to compliance policies
- Lead medical and scientific education initiatives in support of therapeutic areas of interest and coordinate advisory boards to drive better understanding of key strategic evidence gaps while driving disease awareness
- Remain informed on current developments within pertinent medical and scientific communities through current literature, attendance at meetings, conventions, professional associations, etc. and share information with appropriate parties.
- Support the company's relationships with patient advocacy groups
- Additional duties and responsibilities may be required

**Education, Registration & Certification:**

- Advanced degree in a health science, with relevant clinical development experience

**Experience:**

- Ten plus years of relevant clinical development experience, including at least five years in a leadership role
- Experience in rare disease, hematology, nephrology, or ophthalmology required
- Significant experience across drug development stages from research candidate evaluation to late-stage development; Phase III experience preferred.

**Skills, Knowledge & Abilities:**

- Strong leadership skills, including demonstrated ability to lead a cross-functional team, and influence at all levels of an organization.
- Excellent oral and written communication skills, including presentation and facilitation.
- Ability to work independently and with flexibility to handle work flow in a fast-paced environment.
- Some travel will be required, up to 25%.

**Apellis is...**

A clinical-stage biopharmaceutical company focused on the development of novel therapeutic compounds to treat disease through the inhibition of the complement system, which is an integral component of the immune system, at the level of C3, the central protein in the complement cascade. We believe that this approach can result in broad inhibition of the principal pathways of the complement system and has the potential to effectively control a broad array of complement-dependent autoimmune and inflammatory diseases.

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**EEO Statement:**

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